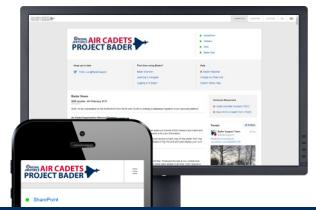


# ROYAL AIR FORCE AIR CADETS PROJECT BADER



SMS Newsletter

Apr 2017

## Tablet and Mobile View

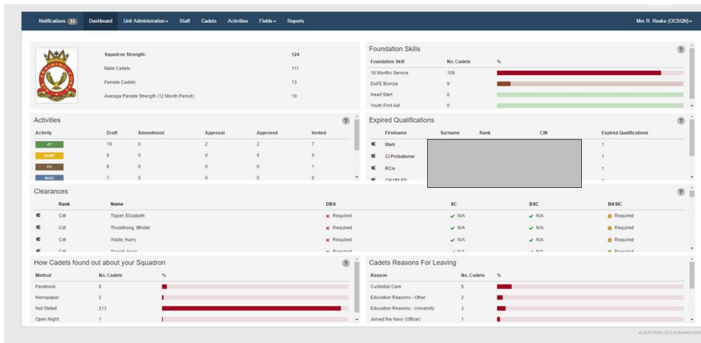
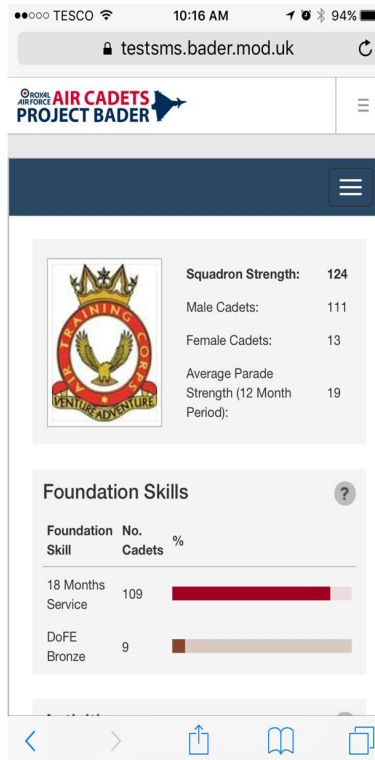
### Mobile Phone

You can now view SMS on your Mobile Phone

### Tablet View

The information on the tablet will automatically adjust to the size.

You will have the same options on the tablet as you do on a PC.



## Welcome to the SMS Update

The purpose of this newsletter is to help you stay up to date on the latest developments, changes and new features in SMS.

We really value your feedback, so whether or not you find this newsletter useful please send us your thoughts:

[helpdesk@aircadets.org](mailto:helpdesk@aircadets.org)

## POP UPS

### POP UPS

We will be producing more Pop Ups in different areas throughout SMS.

### e.g. Activities - Timetable Pop Up

When you add a Timetable to an Activity the new pop up box opens fill in the information and Click Add New Timetable.

**Update Timetable**

Activity:

From:

To:

Adult IC:

Activity Type:

Notes:

## Bader Helpdesk

The helpdesk opening hours are:

- Monday 0830 - 1630
- Tuesday 0830 - 1630
- Wednesday 0830 - 1630
- Thursday 0830 - 1630
- Friday 0830 - 1630

E-mail: [helpdesk@aircadets.org](mailto:helpdesk@aircadets.org)

Phone: 030 6770 4905



## SMS FUTURE UPDATES

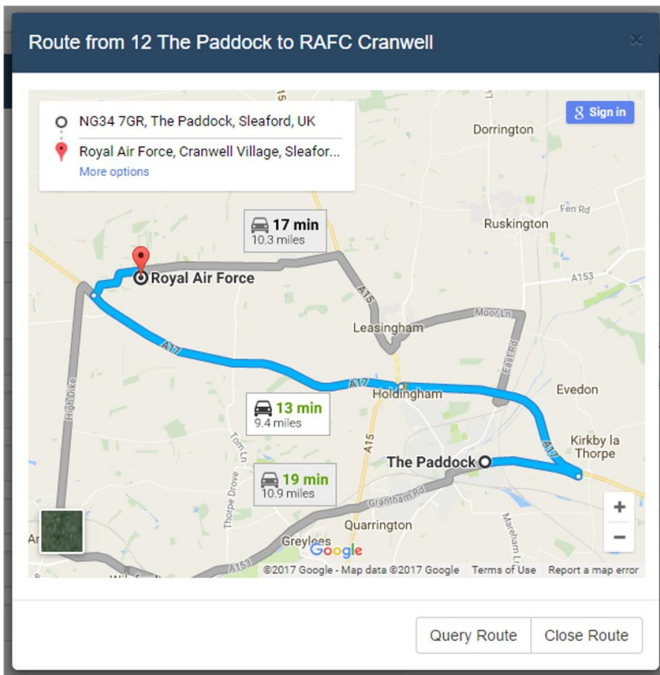
### Travel Assistance Allowance

The following information and pictures will give you an overview of how the new process for managing the automatic claims of Travel Assistance Allowance will work.

### Address Changes

Addresses are stored in a singular, non-historical manner in the Squadron Management System (SMS). This address list providing an overview of each address and its current state or historical which is determined by the From and To date.

Address History			
Address	From	To	Route
12 The Paddock, Boston Road, Sleaford, NG34 7GR	02/01/2006	-	<a href="#">See Route</a>
91 Montrose Grove, Greylees, Sleaford, NG34 8GT	01/01/2001	01/11/2006	<a href="#">See Route</a>



When personnel click on the route from their unit the pop up window (shown left) will appear.

By default Google Maps will always show you the shortest route by time.

If personnel have an issue with the prescribed route, click on the Query Route Tab and submit an issue to the Accounts Department.